

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William Allen Middle School
April 25, 2023 - 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A.** Notice filed with the Courier Post on July 1, 2022
- B.** Notice filed with the Burlington County Times on July 1, 2022

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mrs. Melissa Arcaro Burns
Mrs. Jill Fallows Macaluso
Dr. Brooke Mailhiot
Mrs. Danielle Miller
Mrs. Claudine Morano
Ms. Lauren Romano
Mr. Maurice Weeks

Mrs. Cheryl Makopoulos, Vice President
Mr. Mark Villanueva, President

Mr. John Comegno, Esq., Solicitor
Mr. Joseph Bollendorf, Interim Superintendent
Mr. James M. Heiser, Business Administrator/Board Secretary
Dr. Karen Benton, Director of Curriculum, Instruction and Innovation
Dr. David Tate, Director of Special Education
Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity
Mr. Jeffrey Arey, Director of Educational Technology and Innovation

V. Executive Session

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel
- Confidential Student Matters
- Confidential Legal Matters

Moved by: _____ Second: _____ Vote: _____

VI. Return to Public

Moved by: _____ Second: _____ Vote: _____

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #23-277:

March 21, 2023 Executive Session

March 21, 2023 Regular Meeting

Moved by: _____ Second: _____ Vote: _____

B. President's Remarks

C. Superintendent's Update

D. Presentation: CCEIS - Dr. David Tate & Dr. Karen Benton

E. Student Board Representative Reports

1. Lucas Megill, Senior
2. Jack Brittain, Junior
3. Ameen Kazmi, Sophomore
4. Dominic Gorman, Freshman

F. Board Committee Reports - Questions and Comments

1. Communications - Jill Fallows Macaluso
2. Curriculum - Lauren Romano
3. Finance and Operations - Maurice Weeks
4. Policy - Claudine Morano

G. Off-Board Committee Updates

H. Public Comment on Agenda Items

The Board recognizes and values public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. This Public Comment Section is for comments related to specific items on the Board's agenda. There is an opportunity for public comment on non-agenda related items later in the meeting.

When called upon to speak, please provide your name and home address, and keep your comments to three minutes. Please direct your comments to the Board, not to individual members of the Board or Administration, but note that this is not a discussion or Q&A.

Under New Jersey law, the Board shall not discuss personnel matters in public. The Board President may refer questions or requests for action to staff for response at a later date.

Speakers are reminded that comments should be respectful and maintain a level of decorum appropriate for a meeting of a public body. Defamatory or abusive remarks are always out of order.

Thank you for your consideration of others, and for taking the time to make your public comment.

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment on Agenda Items**3. Close Public Comment**

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

VIII. Public Hearing on the 2023-2024 Budget**A. Open Public Hearing on the 2023-2024 Proposed Budget**

MOTION:

I recommend that the Public Hearing on the 2023-24 Proposed Budget be opened.

Moved by: _____ Second: _____ Vote: _____

B. Public Comment on the Budget**C. Close Public Hearing on the 2023-2024 Budget**

MOTION:

I recommend that the Public Hearing on the 2023-24 Proposed Budget be closed.

Moved by: _____ Second: _____ Vote: _____

IX. Adoption of Final Budget - 2023-2024

MOTION:

BE IT RESOLVED that the final budget be approved for the 2023-2024 School Year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2023-24 Total Expenditures	84,725,145	1,909,090	4,878,213	91,512,448
Less: Anticipated Revenues	14,577,014	1,909,090	413,917	16,900,021
Taxes to be Raised	70,148,131	0	4,464,296	74,612,427

BE IT FURTHER RESOLVED, included in budget line 620, Budgeted Withdrawal from Capital Reserve - Excess Costs & Other Capital Projects, is \$1,050,000 for other capital project costs to replace end-of-life public address systems and ventilation equipment. The total cost of this project is estimated to be \$2,620,000, of which district local share is \$1,050,000, which represents expenditures for construction and equipment elements as necessary to maintain building health, safety and security.

BE IT FURTHER RESOLVED, to acknowledge that the 2023-2024 budget, as described above, includes the transfer of \$50,000 from Maintenance Reserve to the General Fund to support Required Maintenance.

BE IT FURTHER RESOLVED, that the proposed base budget exceeds the State's Adequacy Budget.

Moved by: _____ Second: _____ Roll Call Vote: _____

X. Reports to the Board

A. Business Administrator/Board Secretary

- 1. Financial Reports of the Board Secretary** - February, 2023 - Exhibit #23-278
- 2. Treasurer's Report** - January, 2023 and February, 2023 - Exhibit #23-279
- 3. Cafeteria Report** - February, 2023 - Exhibit #23-280

Resolution of Board of Education's Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of February, 2023 attached as Exhibit #23-281.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$10,556,768.41 attached as Exhibit #23-282.

Approval of Items 1 - 5:

Moved by: _____ Second: _____ Vote: _____

XI. Recommendations of the Superintendent**A. Policies and Procedures****1. First Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be entered on first reading:

- Policy 0144 Board Member Orientation and Training
- Policy 2423 Bilingual and ESL Education
- Regulation 2423 Bilingual and ESL Education
- Regulation 2460.30 Additional/Compensatory Special Education and Related Services
- Regulation 7425 Lead Testing of Water in Schools

MOTION:

I recommend that the Board enter on first reading the Policies listed above as Exhibit #23-283.

2. Policy to be Abolish

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policy be abolished:

- Policy 9100 Concepts and Roles in Community Relations and Goals and Objectives

MOTION:

I recommend that the Board abolish the Policy listed above as Exhibit #23-284.

Approval of Items 1 - 2:

Moved by: _____ Second: _____ Vote: _____

B. Educational Program**1. Home Instruction 2022-2023**

Approval is requested for Home Instruction for students during the 2022-2023 school year.

MOTION:

I recommend that the Board approve the Home Instruction student listed on Exhibit #23-285 for the 2022-2023 school year.

2. Special Education Out-of-District Placement

The following Moorestown student with special needs is recommended for placement in the appropriate out-of-district program and school as mandated in the Individualized Education Program (IEP).

MOTION:

I recommend that the Board approve the student with special needs at the placement listed on Exhibit #23-286 for the 2022-2023 school year at the location indicated at the approved tuition rate with transportation provided.

Approval of Items 1 - 2:

Moved by: _____ Second: _____ Vote: _____

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #23-287.

2. Donations

MOTION:

I recommend the Board accept the following donations:

- \$1,900 from Moorestown Wrestling to be used by the MHS Wrestling Program

3. Student Field Trips

Pursuant to regulation N.J.A.C.6A:23A-5.8(c)1, the Board of Education is required to take action regarding student activities by pre-approving field trip destinations.

MOTION:

I recommend that the Board approve the student field trip destinations for the 2022-23 school year as listed in Exhibit #23-288.

4. Spring Sports Transportation Bid

MOTION:

I recommend the Board approve the bid results for Bid #23-04 attached as Exhibit #23-289 and award contracts as follows:

<u>Vendor</u>	<u>Total Cost</u>
Hillman's	\$2,770
Holcomb	<u>\$41,827</u>
Total	\$44,597

5. Joint Transportation Agreement

Approval of the following Joint Transportation Agreement which will allow Moorestown to participate in transportation services coordinated with Lindenwold Public Schools for three (3) displaced students.

MOTION:

I recommend the Board approve a Joint Transportation Agreement with Lindenwold Public Schools for 1/31/23 to 6/30/23 in the amount of \$23,974.28.

6. Burlington County Educational Services Unit Professional Services 2023-24

The Burlington County Educational Services Unit provides districts with a variety of professional services on an “as requested” basis.

MOTION:

I recommend that the Board approve the Burlington County Educational Services Unit Agreement for Professional Services for 2023-24 attached as Exhibit #23-290.

7. Sale of Surplus Property

MOTION:

WHEREAS, the Moorestown Township Board of Education (“Board”) is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Moorestown Township Board of Education in Moorestown Township, NJ, County of Burlington, as follows:

- a. The sale of the surplus property shall be conducted through Municibid pursuant to State Contract 19DPPOO272/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with Municibid is available online at municibid.com and also available from the Board.
- b. The sale will be conducted online and the address of the auction site is municibid.com.
- c. The sale is being conducted pursuant to Local Finance Notice 2008-21R
- d. A list of the surplus property to be sold as attached as Exhibit #23-291.
- e. The surplus property as identified shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- f. The Board reserves the right to accept or reject any bid submitted.
- g. If the Board is unsuccessful in selling the surplus property the items will be disposed of.

8. Resolution Authorizing Modifications to the District's Long Range Facilities Plan as Appropriate and to Approve the Submission of a ROD Grant Application

MOTION:

WHEREAS, the State of New Jersey and the New Jersey Schools Development Authority (NJSDA) included a direct appropriation of \$350 million dollars for Regular Operating District (ROD) projects; and

WHEREAS, the Moorestown Township Board of Education has reviewed the grant process and determined to submit a grant application for the purpose of replacing end of life HVAC equipment at George C. Baker Elementary School as listed as a Level 1, Essential Building System Upgrade under the New Jersey Schools Development Authority Regular Operating Districts grant application; and

WHEREAS, the Moorestown Township Board of Education has local funding sources in its Capital Reserve that would be utilized for its local share of funding;

NOW THEREFORE IT BE RESOLVED, that the Moorestown Township Board of Education approve the submission of the ROD Grant application and authorize District Administration and Professionals to modify its Long Range Facilities Plan (LRFP) accordingly.

9. Settlement Agreement

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Settlement Agreement between Staff #5548 and the Moorestown Township Board of Education attached as Exhibit #23-292.

Approval of Items 1 - 9:

Moved by: _____ Second: _____ Vote: _____

D. Employee Relations

- 1. Appointments** - Exhibit #23-293
- 2. Retirement** - Exhibit #23-294
- 3. Resignation** - Exhibit #23-295
- 4. Leave of Absence** - Exhibit #23-296
- 5. Substitutes** - Exhibit #23-297
- 6. Change in Assignment** - Exhibit #23-298
- 7. Additional Hours** - Exhibit #23-299
- 8. Certificated Non-Tenure Staff Reappointments** - Exhibit #23-300

9. Certificated Tenured Staff Reappointments - Exhibit #23-301

10. MAA Reappointments - Exhibit #23-302

11. Secretaries Reappointments - Exhibit #23-303

12. LPN Reappointments - Exhibit #23-304

13. Educational Services Reappointments - Exhibit #23-305

14. Job Coach Reappointments - Exhibit #23-306

15. Athletics/Co-Curricular/Clubs - Exhibit #23-307

16. ESEA Tutors - Exhibit #23-308

17. Volunteers - Exhibit #23-309

18. Extended School Year Staff - Exhibit #23-310

19. Supplemental Reading & Math - Exhibit #23-311

Approval of Items 1 - 19:

Moved by: _____ Second: _____ Vote: _____

XII. Suspensions

A. Suspensions - Exhibit #23-312

B. Superintendent's HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
 - UES #6
 - UES #7

Moved by: _____ Second: _____ Vote: _____

XIII. Informational Only

A. Enrollment Information - April 3, 2023

School	2021-2022	2022-2023
High School	1284	1267
Middle School	610	623
Upper Elementary School	867	870
Elementary Schools	<u>1093</u>	<u>1140</u>
Total	3854	3900

XIV. Old Business

XV. New Business

XVI. Public Comment

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B. Public Comment

C. Close Public Comment

MOTION:

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Moved by: _____ Second: _____ Vote: _____

XVII. Good of the Order

XVIII. Adjournment

Moved by: _____ Second: _____ Vote: _____